

WESTWOOD VILLAGE CONDOMINIUM ASSOCIATION

This form must be completed by all Unit Owners and returned to Bart Management, 104 Main Street, Woodbridge, NJ 07095 no later than May 1, 2017. (Send it back with the payment check).

If the form is not received by Bart Management by May 1, 2017 a fine of \$25 per day will be charged

Please choose from one of the following two options

Option 1

☐

I wish to receive communication from the association through email via the web platform. If you choose this option please ensure you have filled form giving your and your renter's (if any) email addressees and phone numbers.

Option 2

☐

I do not wish to receive communication from the association through email. I wish to continue to receive my communication in paper format.

To encourage and enhance use of electronic communication to save on mailing and copying costs the board has decided that if you choose to receive your communication through option 1 savings in mailing costs will be passed on to you at a rate of \$10 per month that you use this program. To receive that saving you must provide email addresses of owners and renters (as renters have to be contacted say informing them for shutting down water for repairs etc. and owners have not always informed them in a timely manner.) \$5 per month will be credited to your account with the association if you provide only your email address as unit owner and additional \$5 if you provide your renters' email addresses also. For units that do not have renters \$10 will be credited when unit owners' email addresses are provided and electronic communication accepted.

Once we receive your email an invitation to log into the program will be sent. Once you have logged into the program you will be eligible for the discount.

The discount will start in the month that your information is received and you have logged-in the program. Example - for information received in March discount will start to apply in April bill. For forms received in April the discount will start to apply in May bill. There will be no reattractive application of discount.

The discount will apply as long as you continue to use the web based program and electronic communication or till a date that the board considers reasonable.

The amount of discount may increase or decrease in the future based on association's experience on cost saving.

If you have any questions email mbart@bartcpaus.com and awlb@outlook.com

Unit

Signature of owner

Unit Owner's Name and date